



State of Iowa

2008 Governor's Golden Dome Awards

Lt. Governor's Employee Volunteer Nomination Form

Nomination Instructions

- a) Type or print all information.
- b) Complete this form and include a response for each criterion checked in section D.
- c) Include letters, testimonials, news clippings, or other supporting documentation.

A. Nominee Information

Name:	Work Phone:
Position, Title, or Classification:	
Department:	Division:
Business Address:	
Reports to:	
e-mail address:	
Name to be printed in program:	

B. Nominator Information

Name:
Relationship to Nominee:
Business Address:
Work Phone:
E-mail Address:
Signature:

C. A brief summary of the nominees selected will be included in the Awards Program Directory. Describe in two or three sentences the most significant contribution this nominee has made to Iowa citizen or community betterment this year and why he/she should be selected to receive this award:

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D. Please provide a clear and concise description of the nominee's achievements and how they provided a measurable benefit to the citizens of Iowa. All three criteria must have been met during the eligibility period in order to be eligible for the Lt. Governor's Employee Volunteer Award. Employees who have received this award in the last five (5) years are ineligible.

<input type="checkbox"/>	1. The employee invests personal time in assisting a nonprofit or charitable organization or organizations for which the employee holds no legal interest, duty, or authority. (If the employee's activities involve creating opportunities for recruitment or mobilization of other volunteers, please include details.)
<input type="checkbox"/>	2. The employee's volunteer service and activities address a need in the community; i.e. public safety, human services, social issues, preservation and protection of the environment, educational or cultural opportunities, etc.
<input type="checkbox"/>	3. The employee's volunteer service must be "hands-on" and ongoing or be a one-time activity requiring extensive planning and effort on the part of the employee, with the exception being outstanding service for short-term crisis situation or a project of major importance to the community.

E. Submit to your department's Employee Recognition Coordinator. All nominations will be collected and your department will review, evaluate, and select the individual(s) to be recognized with each award at the annual Governor's Golden Dome Awards Ceremony.

Nomination forms must be submitted by July 15, 2008 for fiscal year 2008.

F. To be completed by Recognition Coordinator/Personnel Assistant.

Length of Service --	Current Position:	years	State of Iowa:	years
<input type="checkbox"/>	Current performance evaluation is satisfactory or above.			

G. For additional information refer to:

http://das.hre.iowa.gov/golden_dome.html